



Instructions for Suppressing your Paycheck

1. Log-in to Timesheets through PHR at <http://timesheets.umd.edu>
2. Click on View/Print Biweekly Earnings Statement
3. When you see the screen below, Select **'No'**

Instructions for Viewing your Paycheck

Through Time Entry Menu in PHR – Paychecks are available to View on Payday

1. Log-in to Timesheets through PHR at <http://timesheets.umd.edu>
2. Click on ‘View/Print Biweekly Earnings Statement’

Through Central Payroll’s POSC* system – Paychecks are available to View up to Two Days Prior to Payday

1. Register for Access to POSC by clicking ‘Sign-Up’ at the following web address <https://interactive.marylandtaxes.com/Extranet/cpb/POSC/User/Start.aspx> (you need your last paycheck stub to do this)
2. Log-Into the POSC system by clicking ‘Log-In’ at the above web address
3. Click on Current Year’s Pay Stubs to view most recent pay stub

**See the reverse flyer for other POSC services*

