

UMBI Holiday Schedule

Calendar Year 2010

<u>Holiday</u>	<u>Leave Type</u>	<u>Calendar Date</u>	<u>Observance Date</u>
New Year's Day*	Holiday	January 1, 2010	January 1, 2010
Dr. Martin Luther King's Birthday*	Holiday	January 18, 2010	January 18, 2010
President's Day	Holiday	February 15, 2010	December 27, 2010
Spring Break	University Holiday	March 15, 2010	March 15, 2010
Spring Break	University Holiday	March 16, 2010	March 16, 2010
Memorial Day*	Holiday	May 31, 2010	May 31, 2010
Independence Day*	Holiday	July 4, 2010	July 5, 2010
Labor Day*	Holiday	September 6, 2010	September 6, 2010
Columbus Day	Holiday	October 11, 2010	December 28, 2010
Election Day	Holiday	November 2, 2010	March 23, 2011
Veteran's Day	Holiday	November 11, 2010	December 29, 2010
Thanksgiving Day*	Holiday	November 25, 2010	November 25, 2010
Thanksgiving Break*	Holiday	November 26, 2010	November 26, 2010
Christmas Day*	Holiday	December 25, 2010	December 24, 2010
Winter Break	University Holiday	December 30, 2010	December 30, 2010
New Year's Day*	Holiday	January 1, 2011	December 31, 2010

* Facilities are to be closed on these official state holidays, except for 24-hour, 7-days-a-week operations. Where facilities must continue operations, employees required to work shall be given another day off in substitute. Employees who are not able to take off holidays in the calendar year earned (as documented by the supervisor and approved by the Unit Head) may carry them over to the next calendar year and are expected to take them off by March 31 of the following calendar year.

See UMBI VII-7.30(A) UMBI Procedure on Holiday Leave for Exempt and Nonexempt Employees at:
[http://www.umbi.umd.edu/pandp/VII-730\(A\).pdf](http://www.umbi.umd.edu/pandp/VII-730(A).pdf)

**CONTACT YOUR UNIT LEAVE ADMINISTRATOR CONCERNING DAYS WHEN
YOUR FACILITY MAY BE CLOSED BECAUSE OF HOLIDAYS.**