

## UMBI Holiday Schedule

Calendar Year 2009

<u>Holiday</u>	<u>Leave Type</u>	<u>Calendar Date</u>	<u>Observance Date</u>
New Year's Day*	Holiday	January 1, 2009	January 1, 2009
Election Day (2008)	Holiday	November 4, 2008	January 2, 2009
Dr. Martin Luther King's Birthday*	Holiday	January 19, 2009	January 19 2009
President's Day	Holiday	February 16, 2009	December 28, 2009
Spring Break	University Holiday	March 16, 2009	March 16, 2009
Spring Break	University Holiday	March 17, 2009	March 17, 2009
Memorial Day*	Holiday	May 25, 2009	May 25, 2009
Independence Day*	Holiday	July 4, 2009	July 3, 2009
Labor Day*	Holiday	September 7, 2009	September 7, 2009
Columbus Day	Holiday	October 12, 2009	December 29, 2009
Veterans Day	Holiday	November 11, 2009	December 30, 2009
Thanksgiving Day*	Holiday	November 26, 2009	November 26, 2009
Thanksgiving Break*	Holiday	November 27, 2009	November 27, 2009
Christmas Day*	Holiday	December 25, 2009	December 25, 2009
Winter Break	University Holiday	December 31, 2009	December 31, 2009
New Year's Day*	Holiday	January 1, 2010	January 1, 2010

\* Facilities are to be closed on these official state holidays, except for 24-hour, 7-days-a-week operations. Where facilities must continue operations, employees required to work shall be given another day off in substitute. Employees who are not able to take off holidays in the calendar year earned (as documented by the supervisor and approved by the Unit Head ) may carry them over to the next calendar year and are expected to take them off by March 31 of the following calendar year.

See UMBI VII-7.30(A) UMBI Procedure on Holiday Leave for Exempt and Nonexempt Employees at:  
[http://www.umbi.umd.edu/pandp/VII-730\(A\).pdf](http://www.umbi.umd.edu/pandp/VII-730(A).pdf)

**CONTACT YOUR UNIT LEAVE ADMINISTRATOR CONCERNING DAYS WHEN  
YOUR FACILITY MAY BE CLOSED BECAUSE OF HOLIDAYS.**